## **Cumberland County Fire Chief's Association**

Cumberland County, North Carolina P. O. Box 2592 Fayetteville, North Carolina 28302-2592

## MINUTES OF GENERAL MEETING June 23,1997

President James Hall called the meeting to order at 7:45 P.M. He thanked Chief Bill Bullard and his staff for the fine dinner and hospitality last month at Stedman.

Roll was called: 21 Departments were represented and 12 Associate members were present.

Secretary's report was approved as presented.

The minutes from the June meeting were read and approved. Before the Treasurer's Report was read, Chief Johnson suggested letting the guests go first.

#### **Guests:**

Mr. Kristofer P. Nyden of Physio Control Corporation discussed and demonstrated the Life Pack 500, a semiautomatic defibrillator. It lists for approximately \$3365 with a case and one battery. He stated this was a competitive price with the other three or four companies than make it listing it for between \$3000 to \$3500. Mr. Nyden said that he would treat all departments under the umbrella of one customer for purchasing power.

Mr. Jason Cadillac of Select Speciality Products demonstrated several of the products sold by his company. The products include: chemical supplies, safety equipment, and deodorizing products.

### Treasurer's Report

Chief Freddy Johnson distributed a report outlining the annual budget and how the money will be dispersed. The checks were distributed to the departments. There are two options on dispersing the money, either in one lump sum or in two installments at six month intervals.

### Old Business:

The money for the Smoke Chaser was brought before the Commissioners and turned down 5 to 2. The Commissioners said that the Fire Chief's Association could use funds from the Special Fire protection Tax District Fund for the position if they want to. Chief

Mike Middleton questioned if it was appropriate for the Commissioners to turn it back to the Association and tell us what to fund. Mr Yarborough state the intent was not to direct the Chief's Association on what to do, but rather how much they wants to allocated for this position. Further discussion ensued with Chief James Hall asking if we want to fund half or none. He further stated the Association had not agreed to fund half. Chief Jimmy Goodman restated the motion that had been made, which was that half would be funded by the Chief's Association and the other half would be requested to be funded by the Commissioners from the general fund. After further discussion, it was decided that the funding would stand as it is with the Chief's Association funding half of the position.

Chief Freddy Johnson said all obligations will be paid by January 1998 when the last foam trailer payment is made. He said the Computer Committee will be meeting soon to start discussing options.

The Association's funds will be audited next month. Chief Johnson said that the auditor that has been used in the past was familiar with our records and asked if we wanted to stay with them or use a different firm. Chief Jimmy Goodman made the motion to return the books to the same firm, Chief Kenn Jolly seconded ten motion and it was carried by a show of hands.

Chief Freddy Johnson stated that funds had been taken from the Arson line to pay for the pagers (\$1143.83) and a new vehicle (\$7500). Both amounts were within the allocated \$15,000 therefore not requiring a motion.

There was discussion about a recent Jeff Thompson show on WFNC with Chairman Lee Warren on the school request for funds and possible taxes. There was discussion about all the new fire equipment in the county and the suggestion that possibly some of the Fire Tax money could be diverted to the schools. Chief Johnson said that we need to start doing some good public relations by telling the public and our elected officials the costs of operating the equipment and the savings to them through insurance costs. It was stated Mr. Warren wasn't critical. Mike Cassanova said on the Terry Jordan show the next day there was positive support for the fire departments. Again, it was stated that we must utilize good public relations to promote the fire departments.

Chief Mike Middleton said they he had been contacted by Safe Air about a part on the air system that would cost \$650.00. The part is a mechanical separator that is essential to the operation of the air system. Each unit must replace the part and Chief Middleton made a motion that the Chief's Association assume the cost as a part of the maintenance schedule for all six air systems. Chief Jimmy Goodman seconded the vote. Cheri Grabowski stated that she had funds for equipment repair and would pay the costs for the unit at Station 2. A roll call vote was made, 19 stations voted yes. Chief James Hall said the motion carried. Chief Terry Rielly requested a copy of the letter from the company be faxed to him.

#### **New Business:**

Dr. Keith Henderson stated on July 1, 1997, that Stations 13 and 20 will be the first two departments to start running EMT-D. Dr. Henderson said the other departments that want to run EMT-D will need to complete the paperwork and submit it. He said the paperwork will be reviewed on a quarterly basis. Chief James Hall has the paperwork with deadlines outlined through November 1, 1998. The deadline for submitting applications for September 1 is July 31. Station 11 has completed the program and Fayetteville Fire Department is currently working with Cathy Price at FTCC. Contact Dr. Henderson for additional information. He also stated that this would not change the current dispatch procedures.

### Committee Reports:

Public Relations: No report.

Communications: No report.

Standards: No report.

Sheriff's Report: Chief Freddy Johnson said the Sheriff was in Atlanta at the National Sheriff's Association. The Sheriff's Department received 55 new vehicles in the budget for 1998.

Emergency Management. Cheri Grabowski said that the county plan will be printed during August and distributed shortly afterwards. The Resource Manual was slowed down due to the change in the numbering system.

FTCC. Bill Vile said that he and Cathy Price had met with Elliott Rich to discuss continuing education classed to support the Advanced Life Support Program. He discussed the two year Fire Protection Degree that will offered through FTCC beginning August 15 on an alternating schedule to afford the opportunity to attend classes to all firefighters in the county. He said he needs a count of how many individuals will enroll in the program. He also said there has been interest from high school students and firefighters from outside the county. Chief Jimmy Goodman stated that State Relief Money can be used to assist firefighters with school if a letter is send requesting the money.

EMS. Elliott Rich that EMS will make a major effort to send a unit to all structure fires. He said that the personnel on the QRVs are cross-trained-trained. He thanked the members of the Association for their suggestions on equipment changes as it allowed them to better serve the citizens. Chief James Hall said he appreciated the support received for the fire over the past weekend when 14-16 firefighters required assistance due to heat.

County Commissioners. Nothing. It was noted that Mr. Melvin had supported the Smoke Chasers funding.

Forestry: No report.

#### For the Good of the Association:

A letter that Chief James Hall had received from Assistant Chief John House reference the Training Coordinators and the continued lack of support. Both Chief James Hall and Chief Terry Rielly said this was a good program and the individuals involved had worked hard to make it work. Both of them said that all departments should send their training officers to this meeting and support it. The next meeting will be in August. Chief James Hall said that this could help when the ISO is done at your station as your training records are very important. The Fire Marshal said to get the papers to him for the ISO check.

Chief Naylor said the Fourth of July Parade will begin at 10:00 AM, if you plan to participate let him know. He also stated that Hope Mills would be placing a 2 ½ ton brush truck in service, call if you need it. Hope Mills will also be selling a 7 year old E1 Spartan Chassis truck with 15,000 miles on it. He said the truck has a design problem that will be repaired, but encouraged anyone with a similar truck that they should have it checked.

Chief Middleton thanked the Association for the support of the new numbering system that will go into effect July 1. He said he has been collecting standards over the years and that you should review your standards to insure the standards still apply today. A listing of officers has been updated and a corrected copy will be distributed next month.

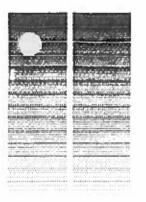
Chief James Hall said that Johnnie Baker is in the market for a brush truck. It was stated that you can review surplus items at the state site.

The next Christian Firefighters Meeting will be at 7:00 PM at Station 17.

The next Fire Chief's Association Meeting will be a Chiefs' only meeting at the Old Courthouse at 7:00 on June 28. If the Chief is unable to attend he can send one designated representative. If you want to be placed on the agenda contact Chief Larry Wilson or Cheri Grabowski.

Ricky Strickland asked that the Fire Marshal's Office be notified about clubs or department fund raisers so that when he receives calls on them he knows if they are legitimate.

Al Rozier said that the State Fireman's Insurance is going to change the rate from 150 and encouraged that alist of all departments be forwarded.



## Lake Kim Fire Bepartment

7690 Raeford Road ● Fayetteville, N.C. 28304 ● (910) 867-0832 ● Fax: (910) 867-1369

June 19, 1997

Chief James Hall President Chief's Association

#### Dear Chief Hall

This letter is being sent to you in hope's that it will be read to the Chief's Association. For almost four years Cumberland County has had a group that met every third Monday of the month. This group was made up of training coordinators from all over the county. I, along with Jeff Johnson and Todd Gauiter started this group. We watched it grow from three departments too almost half the county fire departments, the city fire department, representative from Fayetteville Technical Community College, ambulance services, Emergency Management and occasionally a representative from Department of Insurance. Over the years we have tried everything we could think of to get the other half of the county involved in this group so we could hear their ideas and learn how they do things. There are departments who show up religiously and seldom miss a meeting but there are also departments that never show up. ldeally, I wish everyone showed up but I know this will never happen, so we went with what we had over the years and I think we have learned a lot from each other which in turn have benefited the respected departments. Over the past several months the group has some what dwindled down. The last two meeting held no more than five people. Captain John Harold attended his first meeting Monday night since he took over the training division for the city and I was embarrassed for our group to be so poorly represented. I remembered back when Captain Harold asked me about our group and how it was working out. I told him that the group was as strong as ever. We were making progress and getting problems solved along with offering new training ideas to any one interested. Then to have a 20 minute meeting and to only have five people show up, there only left one thing to discuss, Where is everybody? That's not what we started this group to discuss. I have heard other counties talk about our group and I have received phone calls from other counties about our group. These counties heard of our group and wanted information on it. I have

Elliott Rich requested that a bill be sent for membership be sent to EMS Base. Assistant Chief Freddy Johnson will sent a bill to them.

Pearces Mill has been holding a fundraiser that will end Friday.

Chief J.F. Hall told the Association about the Lifesaving Award application through the Southeastern Safety Council. Contact him or Cheri Grabowski for an application if you would like to nominate someone.

Chief Mike Middleton made the motion to adjourn and the motion was seconded by Chief Dick Dyer. The meeting adjourned at 9:12 PM.

The regular Association meeting will be hosted by Beaver Dam Fire Department on August 25, 1997.

Cheryl A. Grabowski Assistant Secretary

# CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION

## RECORD OF ROLL CALL VOTE

Date: June 23, 1997
Recommendation/Proposal: THAT THE CHIEF'S ASSOCIATION
ASSUME THE COST AS A PART OF THE MAINTENANCE
SCHEDULE FOR ALL SIX AIR SYSTEMS.
Motion by: CMIEF MIDDLETON Seconded: CHIEF GOOD No Dal

DEPARTMENT	EPARTMENT FOR AGAINST DEPARTME		DEPARTMENT	FOR	AGAINST	
EASTOVER			CARVERS CREEK			
VANDER	V		WADE			
PEARCES MILLS	V.		GODWIN-FALCON			
COTTON	V		GRAY'S CREEK #1			
CUMBERLAND ROAD		×	LINDEN	1		
LAFAYETTE VILLÄGE	~		HOPE MILLS			
CEDAR CREEK	V		SPRING LAKE			
BONNIE DOONE	~		STEDMAN	V		
WESTAREA	~		GRAY'S CREEK #2			
LAKE RIM	V		BEAVER DAM			
BETHANY	V		FAYETTEVILLE			
STONEY POINT	V		POPE AFB	(%)	<u> </u>	
MANCHESTER	V		FORT BRAGG			

TOTALS	FOR:  O	AGAINST:
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# Mestarea Volunteer Fire Department

4820 Rosehill Road Fayetteville, North Carolina 28311-6820

June 26, 1997

Chief James Hall, President Cumberland County Chiefs Association 4101 Cumberland Road Fayetteville, NC 28306

Chief Hall,

During the June meeting, it was brought to the attention of our directors that the Chiefs association had passed a motion to implement a new numbering system for fire department vehicles which affects our department. As we understood the system, our fire-rescue units would need to be changed from 1071 and 2071 to 1078 and 2078 respectively. Since Westarea has operated these units even before the 4-digit numbering system came about, we as a Board do not feel we should renumber our units to accommodate other departments who have put new units in service and did not comply with the numbering system that was then in place.

Our Board of Directors has instructed the Chiefs of our stations not to change the numbers on our units and to continue using 1071 and 2071. While it is our policy to follow the guidelines of the Chiefs association, it does not appear that this new system will provide any significant improvement over what was already in place. Since so many fire department vehicles are equipped for various roles, there would still exist some ambiguity in even the new system.

Should you have any questions for which I can be of assistance, please do not hesitate to call.

Respectfully,

Michael E. Herholz President of the Board

cc: R.C. Nunnery, Director of Emergency Communications

File: CCFCA\_CA
Report: OFFICER LISTING
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File: CCFCA\_CA
Report: OFFICER LISTING

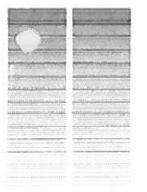
Selection: O/S contains STA. CAR # **RANK** FIRST NAME, M LAST NAME DEP CHIEF 999999 STEVE **BLACKBURN** 903 ASST CHIEF MIKE GODWIN ASST CHIEF 904 BILL VILE 905 CAPT MARK **JOYNER** CAPT MIKE 906 **MEHAN** CAPT 907 DEAN DeMARK 10 TERRENCE P. 1001 CHIEF RIELLY 10 DEP CHIEF MICHAEL E. 1002 HERHOLZ 10 1003 ASST CHIEF RICHARD JONES 10 CAPT HAROLD C. SEIPLE 1004 10 1005 CAPT **PATTY** STRAHAM 10 1006 LT **SCOTT** PITKIN MIKE **CASSANOVA** 10 1007 LT DICK D. **DYER** 11 1101 CHIEF 11 DEP CHIEF JOHN W. **GERBER** 1102 11 1103 ASST CHIEF DAVID G. McFADYEN JR. ASST CHIEF 11 1104 JOHN R. HOUSE 11 1105 CAPT BUD WARREN 1106 11 CAPT HIEU SIFFORD 11 1107 LT **JAMES MCLEMORE** 11 1108 LT **JOHNSON** DAN 11 12 12 12 12 12 12 12 13 13 13 13 13 14 1109 LT BRIAN HEYE 1201 CHIEF J.F. HALL 1202 ASST CHIEF BILL E. **AUTRY** 1203 CAPT RAY **AUTRY** 1204 CAPT TRAINING DONNIE HALL 1205 LT **KEVIN** HALL 1206 LT **JASON AUTRY** 1207 LT DAVID COLLIER LT 1208 BRIAN STRICKLAND 1209 LT JIMMY CRUMPLER 12010 LT CLAY **AUTRY** 1301 JOHNSON SR. CHIEF FREDDY L 1302 DEP CHIEF BENJAMIN E. **NICHOLS** ASST CHIEF JOHNSON JR. 1303 FREDDY L. 1304 CAPT **MATTHEW** WILLIAMS 1305 CAPT STEVE DREW **CAPT** 1306 DONALD STOUDT JR. 1307 LT **JOSEPH** BELCHER CLOUSTON 1308 LT DERRICK 1401 CHIEF KEN **JOLLY** 14 1402 DEP CHIEF **FRED** HARDER 14 1403 CAPT LANCE JOHNSON 14 CLAYTON CAPT 1405 NELMS 15 1501 CHIEF DONALD R. STRICKLAND 15 15 15 15 15 1502 DEP CHIEF DAVID H. **HARGIS** 1503 ASST CHIEF RONNIE MCCOY 1504 CAPT TERRY THOMAS **CAPT** 1505 CHRIS S. **HARRISON** 1506 LT FRANKO WEBB 15 1507 NORRIS LT MATT 16 1601 CHIEF JACKIE LEE

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Report: OFFICER LISTING

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File: CCFCA\_CA Report: OFFICER LISTING

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FORESTRY FOR	PILOT CEDAR CRK TOWER	JOE FRANCIS BOYD MIKE A.L. JESSIE JOHN SAM BUCKSHOT DWIGHT MACK CHRISTI	JOHNSON SINGLETARY CANADY DECARTER WEST THOMPSON WHITTINGTON CAIN MCMILLIAN BLUE ROYAL SPELL
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## Lake Kim Fire Bepartment

7690 Raeford Road • Fayetteville, N.C. 28304 • (910) 867-0832 • Fax: (910) 867-1369

June 19, 1997

Chief James Hall President Chief's Association

#### Dear Chief Hall

This letter is being sent to you in hope's that it will be read to the Chief's Association. For almost four years Cumberland County has had a group that met every third Monday of the month. This group was made up of training coordinators from all over the county. I, along with Jeff Johnson and Todd Gauiter started this group. We watched it grow from three departments too almost half the county fire departments, the city fire department, representative from Fayetteville Technical Community College, ambulance services, Emergency Management and occasionally a representative from Department of Insurance. Over the years we have tried everything we could think of to get the other half of the county involved in this group so we could hear their ideas and learn how they do things. There are departments who show up religiously and seldom miss a meeting but there are also departments that never show up. Ideally, I wish everyone showed up but I know this will never happen, so we went with what we had over the years and I think we have learned a lot from cach other which in turn have benefited the respected departments. Over the past several months the group has some what dwindled down. The last two meeting held no more than five people. Captain John Harold attended his first meeting Monday night since he took over the training division for the city and I was embarrassed for our group to be so poorly represented. I remembered back when Captain Harold asked me about our group and how it was working out. I told him that the group was as strong as ever. We were making progress and getting problems solved along with offering new training ideas to any one interested. Then to have a 20 minute meeting and to only have five people show up, there only left one thing to discuss, Where is everybody? That's not what we started this group to discuss. I have heard other counties talk about our group and I have received phone calls from other counties about our group. These counties heard of our group and wanted information on it. I have

Page: 2 June 19, 1997

given this group the utmost praise and recommend these type of meetings to all agencies that offer the type of training that our county demands. To get to the jest of this letter and to be blunt we are no longer going to meet every month. This is due to the lack of participation in the county. Maybe we are at a time were no one has time, I am not sure. The group will start meeting on the third Monday of every even month. Our next meeting will be at Station 10 on August 18. I hope this is only temporary but the coordinators felt with only five people there was no need to meet every month. We hope to see each department represented at the upcoming months. Once again I would like to stress that these meeting are beneficial and not a waste of time. Please encourage your coordinators to get involved in the training decisions made for this county. We stand a better chance of accomplishing goals when a TEAM effort is given.

Sincerely,

John House

Training Coordinators Chairman



## **COUNTY OF CUMBERLAND**

**BOARD OF COUNTY COMMISSIONERS** 

J. LEE WARREN, JR. CHAIRMAN

> BILLY R. KING VICE CHAIRMAN

THOMAS B. BACOTE
JOHNNIE EVANS
ED MELVIN
ROLLIN SHAW
H. MAC TYSON II

P.O. BOX 1829

FAYETTEVILLE, NORTH CAROLINA 28302-1829

TELEPHONE: 910-678-7771

FAX: 910-678-7717

CLIFFORD G. STRASSENBURG COUNTY MANAGER

> MARSHA FOGLE CLERK TO THE BOARD

June 2, 1997

Mr. James E. Hall, President Cumberland County Fire Chief's Association P.O. Box 2592 Fayetteville, North Carolina 28302-2592

Dear Mr. Hall: .

The Board of Commissioners during their meeting this date voted to have the full amount of the costs of the Smokechaser for FY98 (\$8,678) funded through an appropriation from the Special Fire Protection Tax District Fund.

Sincerely,

Rhonda R. Davis

Deputy Clerk to the Board

pc: Ricky Strickland, Cumberland County Fire Marshal

Services is \$46,610,132, which represents a decrease of \$1,325,763 (2.7%) under the amount adopted July 1, 1996. The county's share of the recommended Department of Social Services budget is \$19,847,924 (42.5%), which represents a decrease of \$241,524 (1.20%) from the FY97 budget level. This decrease of \$241,524 is due primarily to \$200,000 of county general funds designated for indigent medical prescriptions being transferred to the Health Department.

- B. Health Department: The recommended Health Department budget is \$12,458,867, which represents an increase of \$467,510 (3.9%) from the July 1, 1996 adopted budget. The county's share of the recommended Health Department budget is \$6,497,332 (52.1%) which is \$214,252 more than the previous year's budget. A large portion of this increase in county funding is attributable to the county funding for indigent medical prescriptions being transferred from Social Services.
- C. Mental Health: The recommended Mental Health Department budget is \$18,122,497 which represents an increase of \$838,594 (4.85%) over the July 1, 1996 adopted budget. The county's share of the recommended Mental Health Department budget is \$5,303,891 (29.3%) which is the same as the July 1, 1996 adopted amount. The recommended Willie M Program budget is \$3,137,019 and the recommended Thomas S Program budget is \$1,773,991 (both programs are 100 percent state funded).
- 7. Outside Agencies. Funds in the amount of \$1,420,487 are recommended for outside agency funding. Outside agencies approved for funding increases are Mid-Carolina Council of Government (\$1,111), NC Forestry Service (\$10,016), Christmas Opportunity (\$3,000), Contact (\$1,500), Fayetteville Area Economic Development Corporation (\$131,500) and Fayetteville Partnership (\$45,750).

All other outside agencies are approved for funding at current FY97 levels. Requests were received from four

P. . V

Acct	6/23/97 Balance		
ASSETS Cash and Bank Accounts CCFCA CHECKING CCFCA SAVINGS	33,099.50 2,957.55		
Total Cash and Bank Accounts	36,057.05		
TOTAL ASSETS	36,057.05		
LIABILITIES	0.00		
TOTAL NET WORTH	36,057.05		

## TRANSACTION REPORT 5/ 1/97 Through 6/23/97

## CHIEFS-CCFCA CHECKING 6/23/97

Page 1

Ote	Num	Description	Memo	Category	Clr	Amount
	BALANCI	E 4/30/97		5		36,450.83
5/11 5/11 5/30	0403 0404 ****	BROOKS "PRO" SOUND LAMARR JOHNSON & AS STEROWORLD B.B. & T. INTEREST HGR AUTO SALES	97-98 FOAM UNI REPLACEMENT OF INTEREST 5-30-	GENERAL FUND:SAFE GENERAL FUND:FOAM GENERAL FUND Interest FIRE PREVENTION		-95.40 -2,105.00 -900.00 98.87 -349.80,
	TOTAL	5/ 1/97 - 6/23/97			•	-3,351.33
	BALANC	E 6/23/97				33,099.50
		INFLOWS OUTFLOWS				98.87 -3,450.20
	NET TO	TAL			,	-3,351.33



## COUNTY OF CUMBERLAND OFFICE OF THE COUNTY MANAGER

CLIFFORD G. STRASSENBURG COUNTY MANAGER

> JAMES E. MARTIN DEPUTY COUNTY MANAGER

> > June 2, 1997

P.O. BOX 1829

FAYETTEVILLE, NORTH CAROLINA 28302-1829

TELEPHONE: 910-678-7723 • 678-7726

FAX: 910-678-7717

JUANITA PILGRIM
ASSISTANT COUNTY MANAGER

CLIFF SPILLER
ASSISTANT COUNTY MANAGER

**MEMORANDUM** 

TO:

FIRE DISTRICT -

FROM:

CLIFFORD G. STRASSENBURG, COUNTY MANAGER

Special Fire.

SUBJECT:

**RECOMMENDED BUDGET FOR F.Y. 1997-98** 

The budget for your fire district as recommended to the Board of County Commissioners is stated below:

**RECOMMENDED F.Y. 1997-98 BUDGET:** 

s <u>242, 88/</u>

TAX RATE FOR FIRE DISTRICT

10.0 cents per \$100 valuation

SPECIAL RATE FOR FIRE DISTRICT

0.5 cents per \$100 valuation

If you have any questions, please contact the Budget Office at 678-7750.

/cs



### **COUNTY OF CUMBERLAND**

#### **BOARD OF COUNTY COMMISSIONERS**

J. LEE WARREN, JR. CHAIRMAN

11

BILLY R. KING VICE CHAIRMAN

THOMAS B. BACOTE JOHNNIE EVANS ED MELVIN ROLLIN SHAW H. MAC TYSON II P.O. BOX 1829 FAYETTEVILLE, NORTH CAROLINA 28302-1829 TELEPHONE: 910-678-7771 FAX: 910-678-7717 CLIFFORD G. STRASSENBURG COUNTY MANAGER

> MARSHA FOGLE CLERK TO THE BOARD

June 2, 1997

Mr. James E. Hall, President Cumberland County Fire Chief's Association P.O. Box 2592 Fayetteville, North Carolina 28302-2592

Dear Mr. Hall:

The Board of Commissioners during their meeting this date voted to have the full amount of the costs of the Smokechaser for FY98 (\$8,678) funded through an appropriation from the Special Fire Protection Tax District Fund.

Sincerely,

Rhonda R. Davis

Deputy Clerk to the Board

pc: Ricky Strickland, Cumberland County Fire Marshal



TO:

Fire Departments

FROM:

Dr. Keith Henderson, DO, FACE

RE:

**EMT-D Expansion** 

DATE:

June 23, 1997

Due to the timeliness of preparing paperwork, setting up files, arranging Continuing Education, etc., the ALS Program Office will process paperwork for the State on a quarterly basis.

We request that letters of intent for the EMT-D level be received by the ALS Program by the following dates:

July 31, 1997 to be submitted to the State by September 1, 1997.

October 31, 1997 to be submitted to the State by November 1, 1997.

January 31, 1998 to be submitted to the State by February 1, 1998.

April 30, 1998 to be submitted to the State by May 1, 1998.

July 31, 1998 to be submitted to the State by August 1, 1998.

October 31, 1998 to be submitted to the State by November 1, 1998.

Thank you for your attention to this matter.