

Cumberland County Fire Chief's Association

"Preservation of Life and Property through Organization"

Minutes of the March 23, 2015 Monthly Meeting



The monthly meeting was held at the Spring Lake Recreation Center and we thank Chief Mc Lamb and his staff for their great hospitality.

Opening Prayer: Chaplain Pone provided the opening prayer.

Roll Call: Roll call was conducted with 19 departments and 8 associate members present.

Members Absent:

Fire/EMS Departments: Cumberland County EMS, Fort Bragg FD

Associate Members: CC Fire Commissioner, FTCC, Fort Bragg EMS, Life Link

Approval of Minutes: Minutes from the January & February 2015 meetings were approved.

Guests: Ms. Kelly Rasdell, Deputy Director OSFM, Safe Kids Program Overview

Kelly provide a quick overview of the program via a power point presentation and asked for support of the Safe Kids Program. Program Handouts were provided/

Vendors Present: None

Treasurer's Report: No report. Will be discussed at the Chiefs only meeting in April

Meeting Point of Interests:

<u>Next Chief's Meeting</u> will be Monday May 18, 2015 hosted by the Stedman Fire Department. (There is no official administrative meeting scheduled for the month of April 2015 due to the Chief's 101 upgrade class.

- Vander FD has Air Truck Responsibilities during the month of April 2014.
- You should be receiving your Time Warner cable bill hopefully during April.
- NFIRS are due to OSFM no later than March 31, 2015. See Current Handout
- Legislative Day is May 5-6 2015.
- Chiefs 101 update class is April 27, 2015 as part of our monthly meeting. Class will begin at 6:30. The meeting will be held at the Fayetteville Training Center.
- Members were provided a packet with various informational materials.
 - ➤ Heart Health information
 - ➤ Draft # 3 CCFCA SOG on Traffic Management
 - ➤ Legal Briefs
 - > Farewell Reception Bulletin for Retiring Fire Chief Bill Bullard, Stedman FD

- ➤ NCSAF Handout Out Legislative Reception & Fire Service Legislative Day
- ➤ Copy of County Managers Memorandum concerning CCFCA 2015-16 Budget

OLD BUSINESS

- 1. President Johnson advised that we are waiting on Fayetteville FD to finalize their digital system with Motorola. They have encountered some technical difficulties and Motorola is working out the issues. Once complete and all their talk groups are finalized we will upgrade our system. We are required to be interoperable not just locally but also regionally and that is our goal. If there is any department that has pressing needs prior to our county-wide upgrade they should contact Motorola to see what they can work out directly with Motorola.
- 2. Assistant Fire Chief Dove provided a quick update on Chief Harris's wife who is currently hospitalized. Please continue to remember the Harris family in our thoughts and prayers.
- 3. President Johnson re-emphasized the up-coming legislative day in May 2015 in Raleigh. Please put this on your calendar and lets sent as many men or woman to the Raleigh on the 6th of May as possible.

NEW BUSINESS:

- 1. Assistant Fire Chief Williams Spring Lake Fire Department on behalf of Chief Mc Lamb announced that there will be an upcoming Firehouse Software Upgrade but everyone will be notified prior to the actual upgrade to our server.
- 2. Fire Chief Bill Bullard, Stedman announced that he is retiring at the end of March and introduced his replacement Fire Chief Justin Nobles. Chief Bullard thanked the association for their friendship and assistance over the years. President Johnson welcomed Chief Nobles to the Association. Chief Nobles had previously served as the Assistant Chief for Stedman FD. President Johnson stated that the association will be represented during Bill's Farewell Reception and will be presented with the Standard Association Plaque.
- 3. Fire Chief Harold Shirley, Beaver Dam Fire Department provided a quick update on Station 27 and introduced his new Assistant Chief Gary Brock. President Johnson welcomed Assistant Chief Brock to the Association. Chief Shirley also announced that the department will be hosting an open house at Station 27 in the very near future and he would send out flyers to everyone. The department is located on Turn Bull Road and will be a much needed addition for his district in order to reduce insurance premiums.
- 4. President Johnson informed the membership that when completing Training Reports it was important to document your training specifically to the applicable standards. Use IFSTA Manuals or applicable NFPA training standards. In other words if you are doing Ladder Training be specific on what you trained.

COMMITTEE REPORTS:

ID CARD/TECHNOLOGY COMMITTEE Fire: TBD (Contact President Johnson for Information)

• **FYI.** Fire Chiefs are required to send a signed letter or memo with a firefighter requesting an ID Card. For any questions or an appointment contact 424-0694 or e-mail at cjohnson.spfd@gmail.com

FIRE PREVENTION/EDUCATION COMMITTEE Captain Willet, FFD – Chairperson, E-Mail: Rwillet@ci.fay.nc.us

No Report

<u>COMMUNICATIONS COMMITTEE</u> EMS Chief Brian Pearce – EMS - Chairperson, E-Mail: bpearce@capefearvalley.com

• No Report

STANDARDS & POLICY COMMITTEE A/C Kevin Murphy (SPFD # 13) Chairperson, E-Mail: kmurphy1903@gmail.com

• Chief Murphy briefly discussed the TIMS SOG and handed out Draft # 3 and asked that we vote on the policy during our May 2015 meeting. That should provide everyone with plenty of time to provide feedback.

MEMORIAL COMMITTEE Chief R. Marley (Pearce's Mill) Chairperson, E-Mail: pmfd0301@nc.rr.com

No Report

<u>AUTOMATIC AID/MUTUAL AID COMMITTEE</u> Chief Joe Marsh (GCFD # 24) Chairperson–E-Mail: gcfd24@nc.rr.com

No report

<u>FINANCE COMMITTEE</u> Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson, E-Mail: spfd1302@nc.rr.com

• A finance committee meeting is being planned before the May 2015 meeting.

<u>RESCUE COMMITTEE</u> Deputy Chief Hank Harris (Cotton FD) Chairperson, E-Mail: cfd402@nc.rr.com

No Report

<u>BULK PURCHASE COMMITTEE</u> Deputy Director Timmy Mitchell (Emergency Services), Chairperson, E-Mail: <u>tmitchell@co.cumberland.nc.us</u>

• No report.

<u>SPECIAL RESPONSE TIME COMMITTEE</u> - Chief Hill (WCFD/FFD) Chairperson, E-Mail: mhill@ci.fay.nc.us

• No report

<u>KNOX BOX COMMITTEE</u> - Emergency Management Officer Gene Booth (Emergency Services) Chairperson, E-Mail: <u>wbooth@co.cumberland.nc.us</u>

• Gene Booth reported that 10 more schools were still awaiting their Knox Box installations.

FIREHOUSE STEERING COMMITTEE - Fire Chief T. J. McLamb (SLFD # 22) Chairperson, E-Mail: tmclamb@spring-lake.org

• Chief McLamb advised that before submitting your NFIRS reports to the State of NC, please be sure to run an incomplete reports query so that the information you send in will be correct. The County is scheduled to do a FH upgrade on March 3rd. More to follow on email and "I AM RESPONDING"

ASSOCIATE MEMBERS REPORT

EMERGENCY SERVICES DIRECTOR/ ECC-911 (Randy Beeman, Director), E-Mail: rbeeman@co.cumberland.nc.us

- ➤ ES Director Beeman No Report
- ➤ Deputy Director Mitchell No Report
- ➤ EM Officer Booth No report
- ➤ Communications Supervisor Susan McLeod No report.

EMS DIRECTOR: Brian Pearce, Director, E-Mail: bpearce@capefearvalley.com

No Report

<u>HAZMAT</u> BC Calvin Bishop, FFD - POC telephone for HAZMAT is 433-1729, E-Mail: <u>cbishop@ci.fay.nc.us</u>

• Battalion Chief Bishop provided an update on current issues dealing with Propane Tanks. The smaller portable tanks are being stolen from convenience stores and other property and then transported in vehicles. He asked all members to be aware.

FORESTRY DISTRICT Craig Gottfried, County Ranger, E-Mail: craig.gottfried@ncagr.gov

• Ranger Gottfried advised that so far we have dealt with our fire season very well and he hoped for a wet April.

FTCC Ernest Ward, Director, E-Mail: warde@faytechcc.edu

Not Present

SHERIFF'S OFFICE Sheriff Butler

• Detective Ditmore stated that they conducted their first training meeting this past week and everything was on track. He asked for our continued support.

CHRISTIAN FIREFIGHTERS Chaplain JD. Pone

No report

NC HIGHWAY PATROL - Captain Freddy Johnson Jr. SHP Field Operations. E-Mail: fljohnson@ncshp.org

No Report

CIVIL AIR PATROL Ryan William

No report

DISTRICT ATTORNEY'S OFFICE

No Report

COUNTY COMMISSIONERS Fire Commissioner John Keefe

• No report.

FOR THE GOOD OF THE ASSOCIATION:

None

ADJOURNMENT: A motion was made to adjourn by Deputy Chief Johnson, seconded by Chief Marley. The meeting was adjourned at 2040 hours.

Respectfully Submitted By:

Freddy l. Johnson

Mark A. Melvin

Freddy L. Johnson Sr., CFO Fire Chief / President

Mark A. Melvin, CFO Fire Chief / Secretary

6 Enclosures

- 1. FDID Incident Summary Cumberland County
- 2. Memorandum County Manager dated March 3, 2015 Budget Request for Fiscal Year 2015-16
- 3. Farewell Reception for Bill Bullard Stedman Fire Department
- 4. Draft # 3, Traffic Incident Management System SOG
- 5. NCSFA Legislative Day Flyer
- 6. Cumberland County Fire Chief's Association Attendance Roster March 2015

FDID Incident Type Summary

Report Period: From 01/01/2014 to 12/31/2014

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FDID Incident Type Summary

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0	0	0	0	0	0	0	0	0	0	0	0	Westarea VFD	02622
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231	0	0	0	0	1	43	œ	4	146	0	19	Vander VFD	02620

AMY H. CANNON County Manager

JAMES LAWSON
Deputy County Manager



MELISSA CARDINALI Assistant County Manager

OFFICE OF THE COUNTY MANAGER

5th Floor, New Courthouse • PO Box 1829 • Suite 512, • Fayetteville, North Carolina 28302-1829 (910) 678-7723 / (910) 678-7726 • Fax (910) 678-7717

MARCH 3, 2015

MEMORANDUM

TO:

FIRE CHIEF'S ASSOCIATION

FROM:

AMY H. CANNON, COUNTY MANAGER THUS COUNTY

SUBJECT:

BUDGET REQUESTS FOR FISCAL YEAR 2015 2016

Based on the estimated tax revenue per the County Tax Administrator, tax refunds, miscellaneous income, and last year's collection rates, your FY 2016 Recommended Fire Protection Contract will be \$ 237,410.

In support of your request for funds, please prepare a budget on the attached budget forms. Return to the Finance Office by March 20, 2015.

INSTRUCTIONS:

A. BUDGET FORM "A" - Annual Budget Estimate-Revenues:

- 1. Specify organization name (fund, agency and organization numbers, if applicable) and the name and signature of person submitting request, i.e., Fire Chief.
- 2. Identify all sources of revenue. Listed below are examples:

State

Federal

Contributions

Special Taxes

Fees/Sales

Interest Earned

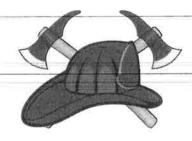
Investments

Fund Balance

County of Cumberland

City of Fayetteville

Celebrating Our Past...Embracing Our Future



Farewell Reception for Bill Bullard

Sunday, March 29, 2015 2:00 to 3:30 Stedman Volunteer Fire Department

Please come by and thank him for his 32 years of service to the Stedman Volunteer Fire Department and the community.

SOG 15-01	Traffic Incident Management	System Page 1 of 3			
RE CHIEF'S SOCIATION OF THE CHIEF'S SOCIATION OF THE CHIEF'S SOCIATION OF THE CHIEF SOCIATI	Cumberland County Fire Chief's Association	Guide August 2013 NFPA 1091 Standard for Traffic Control Incident Management Professional Qualifications 2015 NFPA 1500 Standard on Fire Department Occupational Safety and Health Program			
	Traffic Incident Managemen	t System			
APPROVED BY:	National Traffic Incident Management Responder Training Program Train the Trainer Guide August 2013 NFPA 1091 Standard for Traffic Control Incident Management Professional Qualifications 2015 NFPA 1500 Standard on Fire Department Occupational Safety and Health Program NFPA 1561 Standard on Emergency Services Incident Management System and Command Safety Federal Highway Administration, Manual on Uniform Traffic Control Devices (MUTCD) Chapter 6I				

Definitions

Activity Area – the actual incident area. This space is reserved for and occupied by the operating forces.

Advanced Warning Area – upstream roadway area were early warning devices will be placed and used to warn and slow approaching traffic.

AHJ – Authority Having Jurisdiction

Buffer zone – shoulder of the road or area adjacent to the roadway out of the line of traffic.

Downstream – the direction to which the traffic flow is going.

Temporary Traffic Control Device – any piece of equipment used to control the traffic flow. These include traffic cones, flares and signage (stop/slow, advanced warning, digital).

Termination Area – the area after the Activity Area where traffic merges back to the normal lanes of travel.

TIMS – Traffic Incident Management System

Transition Area – roadway area where traffic will merge away from the lane where the incident resides to other lanes of traffic.

Upstream – the direction from which the traffic flow is coming.

1.0 Purpose

To formulate guidelines for establishing safe roadway incident working areas that are free of vehicular traffic hazards, that allow operating forces freedom of movement and facilitate safe, controlled and restricted vehicular traffic flow.

2.0 Scope / Implementation

This guideline applies to operations on any roadway; highway, primary and secondary roadways. Regardless of speed, travel frequency, rural or urban setting and incident duration, TIMS should be utilized to provide effective safety measures for our operating personnel. Wherever a fire department operates with vehicular traffic present, TIMS should be employed. It should be implemented county-wide to ensure all fire departments are establishing safe working areas in a consistent manner.

3.0 Responsibilities

3.0.1 The AHJ should ensure that all their members are trained in accordance with the above listed references. This will not only enhance firefighter safety, but also increase department interoperability when working at a multi-unit incident involving roadway operations.

3.0.2 Incident Commander

- **3.0.2.A** Should establish TIMS at incident scenes located on public means of travel. Fire apparatus should be used to block traffic lanes to create safe work zones and activity areas.
- **3.0.2.B** Should include TIMS in his/her size up and assign assets accordingly.
- **3.0.2.**C Should coordinate and integrate other agencies into TIMS (law enforcement, DOT and towing companies).
- 3.0.2.D Should designate assets to form the four main components of the TIMS areas:
 - 3.0.2.D-1 Advanced Warning Area
 - 3.0.2.D-2 Transition Area
 - 3.0.2.D-3 Activity Area
 - 3.0.2.D-4 Termination Area
- **3.0.2.E** Should designate a safety officer whose duties will include supervision and enforcement of the TIMS area.
- **3.0.2.F** Should complete and terminate operations as quickly as possible to remove emergency responders from the roadway and allow normal traffic flow to resume.

- **3.0.2.G** Should notify all appropriate agencies of traffic flow restrictions, anticipated time of the operation and estimated incident termination time. These agencies include, but are not limited to law enforcement (SHP, CCSO, FPD), NCDOT, fire dispatch (county or city), and Emergency Management.
- **3.0.2.H** During operation in periods of darkness or low visibility, the IC should control light usage (tower lights, warning lights, apparatus brow/brim/side lights) to reduce the potential for driver blinding and attraction.
- **3.0.2.I** The IC should request mutual aid resources to assist in establishing TIMS.

3.0.3 Supervisors / Line Officers

- 3.0.3.A Should consider TIMS in their initial size up.
- **3.0.3.B** Blocking positions for apparatus should be coordinated, designated and emplaced to secure the activity area.
- **3.0.3.**C Should ensure all operating personnel work in two-firefighter elements, have adequate reflective garments and have flashlights for night operations.
- **3.0.3.D** Should utilize traffic control devices (cones, flares, Stop/Slow signs and if available, early warning signs) to form the four (4) major TIMS areas (listed above), and to control traffic flow.

3.0.4 Personnel

- **3.0.4.A** Should operate solely within the Activity Area unless directed otherwise.
- **3.0.4.B** Should work in teams of two when operating on roadways. One firefighter should observe oncoming traffic while the other emplaces temporary traffic control devices.
- **3.0.4.C** Teams should move along the roadway buffer zone to points where temporary traffic control devices should be emplaced. At these points and under observation of the other team member, the firefighter should move into the lane of traffic to emplace the temporary traffic control device. When emplacement is complete, the firefighter should move back into the buffer zone and move to the next point to emplace additional temporary traffic control devices.
- **3.0.4.D** Temporary traffic control devices should be recovered in a similar manner.
- **3.0.4.E** When their assigned operation is complete, teams will report the status to the IC.

3.0.5 Safety Officer

- **3.0.5.A** Should be responsible for overall safety at the incident scene.
- 3.0.5.B Should ensure the TIMS areas are established, monitored and enforced
- **3.0.5.**C Should ensure all personnel are wearing adequate reflective equipment.

3.0.5.D Should restrict personnel movement outside the Activity Area unless deemed necessary by the IC or dictated by the operation.

4.0 Training

- **4.0.1** TIMS training is available within Cumberland County. A train-the-trainer program was conducted in 2014 producing sufficient trainers throughout the county who are available to train our firefighters, EMS personnel and towing operators.
- **4.0.2** Coordination can be made through the Chief's Association for instructors.
- **4.0.3** Respondersafety.com provides online training covering all TIMS aspects. The training is completely online and tested with a certification provided. Each member enrolls in an individual program that allows completion of up to fourteen (14) modules.
- 4.0.4 Recommended Respondersafety.com modules include:
 - 4.0.4-A Advance Warning
 - **4.0.4-B** Blocking Procedures at Roadway Incidents
 - 4.0.4-C Intro to Fire Service Traffic Control Professional
 - 4.0.4-D Move It or Work It
 - **4.0.4-E** Safe Fire Service Traffic Control Practices
 - **4.0.4-F** See and Be Seen: Emergency Lighting Awareness
 - **4.0.4-G** Special Circumstances: Safe Operations for Vehicle Fires
 - **4.0.4-H** Traffic Incident Management: Model Practices and Procedures

5.0. Blocking

5.0.1 An example of using fire apparatus in blocking positions.





Freddy Johnson < spfd1301@gmail.com>

May 6, 2015 NCSFA Legislative Day

1 message

North Carolina State Firemen's Association | ncsfa.com < kris@ncsfa.com > To: spfd1301@gmail.com

Mon, Mar 16, 2015 at 2:15 PM



March 16, 2015

North Carolina State Firemen's Association Legislative Day

May 5, 2015, 5:30pm: Fire Service Hosted Legislative Reception

May 6, 2015, 9:00am: Fire Service Legislative Day

On behalf of the board and staff of the North Carolina State Firemen's Association, I would like to invite you attend the 2015 NCSFA Legislative Day. Having our membership in uniform in the halls of the legislature sends a very positive message and is an impressive site.

On May 5th we will enjoy a hosted seafood reception and have some informal fellowship with our legislators and fellow firefighters from across the state. Then on May 6th, we will meet on the red steps of the Legislative Building at 9am for our annual photo and then we will spend our day in the halls of the legislature visiting with members of the House and Senate asking them for support for the bills that affect our membership. Without the support of each of our members we could not be as successful as we have been legislatively in the past year.

We have made great strides and will continue to do great things for the North Carolina Fire Service with your continued support. I really hope to see you in Raleigh in May and bring someone with you. The more support we have, the better we can be heard.

Stay safe and God Bless, John Grimes, President NC State Firemen's Association



CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION ROLL CALL VOTE 2015



MEMBERS PRESENT (19)	18	19	25								
ASSOCIATE MEMBERS PRESENT (12)	7	8	6								
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CC Fire Chiefs	5	2015	3015								
	26 Jan 2015	8									
DEPARTMENT ORGANIZATION	a E	Feb	¥		1						
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Chief's Only Meeting	2	23	23-MARCh								
MEMBERS		4		T		-			TETT		
MICHIDERS	_	_		_	7						
BEAVER DAM STA 26	P	Р	P		-						
BETHANY STA 12	P	P	P		_						
COTTON STA 4	P	P	63								-
CUMBERLAND ROAD STA 5	P	P	P			1					
EASTOVER STA 1	P	P	P			-		-			
EMS EMERGENCY MEDICAL SERVICES	P	P			-						
FAYETTEVILLE FIRE DEPT	P	P	A		+						
FORT BRAGG FIRE DEPT	P	P			_	-					
GODWIN - FALCON STA 17	P	P	8		+						7
GRAYS CREEK STA 18	P	P	P	-	_	-					
GRAYS CREEK STA 24	P	P	P		_						
HOPE MILLS STA 21	A	P	P		_		-				
PEARCE'S MILL STA 3	P	P	P		_	-					
SPRING LAKE STA 22	P	P	P		_	-	-				_
STEDMAN STA 23	P	P	P			-	-			_	
STONEY POINT STA 13 & 19	P	P					-				
VANDER STA 2 & 8	P	P	P		_		-				
WADE STA 16	P	P	P		_	-	-		-		
WESTAREA STA 15-20 & 25	P	P	P		-	-	-		-	-	-
WESTAREA STA 19-20 & 25		-	1		_	-					
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ASSOCIATE MIEMBERS	_				7-	1					
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CC DISTRICT ATTORNEYS OFFICE	A	A	A		_	-				1	-
CC EMERGENCY SERVICES	P	P	P		-	-		-	-	-	-
CIVIL AIR PATROL	A	P	P		-		-	-	-	-	
FORESTRY	A	P	P				-				
FTCC	A	A	B		_	-	-				-
FORT BRAGG EMS	P	A				-	-				-
HAZMAT	P	P	#		-		-				
HIGHWAY PATROL	P	P	49		_	+					-
LIFE LINK	P	A			-		1	-			_
RETIRED FIRE CHIEF'S	P	P	A		-	-	-		-		-
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Special Notes:

CODES: (P) - Present (A)-Absent

(E) - Excused