



# Cumberland County Fire Chief's Association

*"Preservation of Life and Property through Organization"*

## Minutes of the March 23, 2020 Monthly Meeting



The Chiefs' meeting was hosted through a teleconference format due to the COVID -19 issues.

- Call to Order:** The meeting was called to order by President Johnson at 7:30 pm.
- Opening Prayer:** No prayer was conducted.
- Pledge of Allegiance:** No pledge of allegiance was conducted.
- Roll Call:** Roll call was conducted with 19 departments and 6 associate members present.
- Members Absent:**

Fire/EMS Departments: None

Associate Members: **County Commissioners, County Managers Office, Retired Fire Chiefs, and Sheriff's Office**

- Approval of Minutes:** The February 24, 2020 minutes will be approved during our next regular scheduled meeting.
- Guests:** None
- Special Guests:** None
- Vendors Present:** None
- Treasurer's Report:** Provided during quarterly Chiefs only meetings. Next report will be tentatively provided during the April 2020 meeting.

### **Meeting Points of Interests:**

*Next Chiefs' Meeting will be hosted by the **Pearce's Mill Fire Department** on Monday, April 27, 2020. The **Chief's101** upgrade class is to be conducted during this meeting. Refreshments will be available.*

- Vander 281 will assume air truck rotation during the month of April 2020 followed by Stoney Point 1981 in May 2020.

### **Items of Interest Handouts**

- ✓ No packets distributed due to the teleconference.

## OLD BUSINESS:

1. President Johnson requested if anyone had any comments on the proposed CCFCA By-Law updates. The By-Law revision addresses needed administrative changes associated with executive officers election, changing Fire Commissioner to County Commissioner and updates association committees as well as associate membership in order to bring them in line with current practices. A **MOTION** was made by Fire Chief Gary Brock to **APPROVE** the recommended By-Law amendments as presented during the February 2020 meeting. The motion was **SECONDED** by Assistant Fire Chief Brian Marley. The motion passed **UNANIMOUSLY** by a roll call vote.
2. President Johnson gave an update on the building issue for the CCFCA storage building being erected on the property at Stoney Point Fire Department. He will also advise our attorney Neil Yarborough to finalize the contract discussed during our February meeting.
3. President Johnson reminded the members about our upcoming 2020 Chiefs 101 upgrade class scheduled for our Chiefs only meeting at Pearce's Mill Fire Department in April. This will provide all of us another 5 year Chief 101 recertification time. The class is not for Chiefs that need the initial Chief 101 eight (8) hour class, however they are welcome to sit in on the class.
4. President Johnson announced that with the current COVID-19 issue he is postponing our association asset inventory and maintenance checks on our DECON and FOAM trailers until the impact of COVID-19 is brought under control. COMS-1, as well as Caisson 1 is up-to-date with both inventory and maintenance. Work orders are pending on our Surrey Fire Safety House. Foam Trailers # 1 (SPFD) and # 2 (COF) are also up to date. When the SPFD maintenance officer gets back on track he will visit each station that houses a CCFCA asset and conduct the annual checks that are still pending on behalf of our association.
5. President Johnson advised that our combined regional Cumberland County radio Grant was submitted in accordance with the grant guidelines.
6. President Johnson stated that he was asked about retirement ID Cards. This is something we currently do not issue. He requested feedback from the association members and maybe we can come up with some protocol rules that would address the issue of retirement ID cards to members meeting certain requirements such as length of service (20+ Years) or as authorized by the Chiefs. He will present some rules on this at a future meeting. Chief Melvin is a proponent of this due to the Federal Government not issuing a FD retiree ID card.

## NEW BUSINESS:

1. President Johnson needs to make contact with some stations to get phone numbers for the department owned IPADS so that he can meet with County IT and finalize our tablet upgrade issues.
2. President Johnson advised that due to Governor Cooper's Executive Order # 120 the Legislative Day will probably be canceled on May 6<sup>th</sup> 2020.

3. Chief Marley discussed a possible backup plan for a station and its members who have to be quarantined. President Johnson is working on a solution for this and will contact every chief with further information forthcoming.

## **COMMITTEE REPORTS:**

### **ID CARD/TECHNOLOGY COMMITTEE**

- **FYI.** Fire Chiefs are required to send a signed letter or memo with a firefighter requesting an ID Card. For any questions or an appointment contact 424-0694 or e-mail at [cjohnson.spfd@gmail.com](mailto:cjohnson.spfd@gmail.com)
  - President Johnson again asked the members to please recycle or return the clips used for our ID Cards. These clips are extremely expensive and we need to reuse them as much as possible in order to hold down costs. Please collect clips when your members leave a department and recycle the clips. He also reminded the membership that we do not print blue tags, which are considered temporary tags only.

### **FIRE PREVENTION/EDUCATION COMMITTEE** E-Mail: Chief T.J. McLamb [jmclamb@ci.fay.nc.us](mailto:jmclamb@ci.fay.nc.us)

- No report

### **STANDARDS & POLICY COMMITTEE** A/C Kevin Murphy (SPFD # 13) Chairperson, E-Mail: [kmurphy1903@gmail.com](mailto:kmurphy1903@gmail.com)

- No Report

### **MEMORIAL COMMITTEE** Chief R. Marley (Pearce's Mill) Chairperson, E-Mail: [pmfd0301@nc.rr.com](mailto:pmfd0301@nc.rr.com)

- No report.

### **AUTOMATIC AID/MUTUAL AID COMMITTEE** Chief Joe Marsh (GCFD # 24) Chairperson, E-Mail: [gcf24@nc.rr.com](mailto:gcf24@nc.rr.com)

- No report

### **FINANCE COMMITTEE** Deputy Chief Freddy Johnson Jr. (Stoney Point) Chairperson, E-Mail: [spfd1302@nc.rr.com](mailto:spfd1302@nc.rr.com)

- No Report – Next report tentatively scheduled during the April 2020 Chiefs only meeting.

### **RESCUE COMMITTEE** Deputy Chief Hank Harris (Cotton FD) Chairperson, E-Mail: [cf402@nc.rr.com](mailto:cf402@nc.rr.com)

- No Report

**COMMUNICATIONS /DISPATCH STEERING / AVL COMMITTEE** Chief Chuck Hodges (Hope Mills FD), Chairperson, E-Mail: [clhodges@townofhopemills.com](mailto:clhodges@townofhopemills.com)

- No Report

**SMOKE ALARMS / KNOX BOX COMMITTEE** – Fire Marshal Kevin Lowther (Emergency Services) Chairperson, E-Mail: [klowther@co.cumberland.nc.us](mailto:klowther@co.cumberland.nc.us)

- No Report

**FIREHOUSE STEERING COMMITTEE** – Fire Chief T. J. McLamb (FFD) Chairperson, E-Mail: [tmclamb@ci.fay.nc.us](mailto:tmclamb@ci.fay.nc.us)

- No report

**NC WORKFORCE SOLUTION GRANTS – COMMITTEE** – Fire Chief Justin Nobles (SVFD # 23) Chairperson. E-Mail: [Jnobles@stedmanfire.com](mailto:jnobles@stedmanfire.com)

- No Report

**JOINT INCIDENT / DISASTER RESPONSE COMMITTEE** – Assistant Fire Chief Richard Bradshaw (VFD) Chairperson, E-Mail: [rbradshaw1@nc.rr.com](mailto:rbradshaw1@nc.rr.com)

- No report.

### **ASSOCIATE MEMBERS REPORT**

**COUNTY MANAGERS OFFICE** – Assistant County Manager Tracy Jackson E-Mail: [tjackson@co.cumberland.nc.us](mailto:tjackson@co.cumberland.nc.us)

- No Report

**EMERGENCY SERVICES DIRECTOR/ ECC-911** (Gene Booth, Director), E-Mail: [gbooth@co.cumberland.nc.us](mailto:gbooth@co.cumberland.nc.us)

- **Director Booth** provided information from the Health Director on social distance, personal hygiene and other ways to reduce risk.
- He also gave a report that three Cumberland County grant applications were submitted, one being a local regional request. He will be making contact with the review committee in the coming weeks to review said grant applications.
- **Emergency Management Director Hendrix** briefed that the EOC is partially activated for information sharing and requests. He urged everyone to conserve PPE as it was taking time for re-supplies to occur. He will be establishing a weekly conference call with various agencies to provide updates on COVID -19. The time and date of the conference calls are to be determined.
- **FM Lowder** – No report

- **Adam Johnson** – Gave an update on how 911 is screening the calls for COVID -19 protocols. Dispatch is sending First Responders to assist EMS when needed and will advise the Departments to use universal or respiratory precautions.

**EMS DIRECTOR:** Brian Pearce, Director E-Mail: [bpearce@capefearvalley.com](mailto:bpearce@capefearvalley.com)

- Chief Pearce advised departments to conserve PPE. He stated that EMS and CFVH are spraying 60% alcohol solution on the masks and re-using same due to low supplies. He also advised that there is a low risk to first responders if proper PPE is used when dealing with patients with respiratory issues.

**HAZMAT:** AC Robert Brinson, FFD - POC telephone for HAZMAT is 910-584-9550,  
E-Mail: [rbrinson@ci.fay.nc.us](mailto:rbrinson@ci.fay.nc.us)

- No report

**FORESTRY DISTRICT** Craig Gottfried, County Ranger, E-Mail: [craig.gottfried@ncagr.gov](mailto:craig.gottfried@ncagr.gov)

- County Ranger Gottfried advised that no burning permits need to be issued by the FD's. Instead have them go to the forestry website and apply online.
- He also informed the membership that with most people on a stay at home order, the potential for increased ground cover fires may increase as folks start doing yard work and burning debris in their backyards and not maintaining a competent fire watch.

**FTCC** Steve Drew, E-Mail: [drews@faytechcc.edu](mailto:drews@faytechcc.edu)

- FTCC is open for LE, Fire and EMS continuing education classes. Classroom size and spacing is being considered.

**SHERIFF'S OFFICE** Sheriff Wright (Sr. Sgt. Steven Hodges – ATF)

- No report.

**FAYETTEVILLE POLICE** – Police Chief Gina Hawkins, Email [ghawkins@ci.fay.nc.us](mailto:ghawkins@ci.fay.nc.us)  
(Captain Jay Devane) [jdevane@ci.fay.nc.us](mailto:jdevane@ci.fay.nc.us)

- FPD administrative offices will be closed to the public. Reports and other information will be available on line.

**NC HIGHWAY PATROL** – Major Freddy Johnson Jr. SHP Special Operations.

E-Mail: [Freddy.johnson@ncdps.gov](mailto:Freddy.johnson@ncdps.gov) or Sergeant S. Johnson SHP Raleigh Training Center E-Mail [sean.johnson@ncdps.gov](mailto:sean.johnson@ncdps.gov)

- SHP district offices are closed, accident reports are available online. Commercial traffic is increasing with waivers in place to keep critical goods moving during our current SOE.

**COUNTY COMMISSIONERS** Fire Commissioner Marshall Faircloth

- No Report

**FOR THE GOOD OF THE ASSOCIATION:**

- President Johnson advised that retired Fire Chief Mike Middleton is not well. Please keep him in your thoughts and prayers.
- President Johnson thanked everyone for their diligence on the COVID-19 crisis and thanked the Chiefs for their efforts on the front line. With the full impact of the crisis still emerging we have challenges ahead of us. One of our primary challenges is for us, our members and our families to stay healthy. Sick family members affect our readiness. Although we have taken steps to minimize our exposures there are circumstances that will still provide the potential to expose our members under limited conditions during emergency calls. It's under those circumstances that we need to insure that our responders take extreme protective measures. He also stated, that as a whole if we suffer exposures we have a big potential to be in trouble. Unlike hurricanes or other regional type disaster where state EM can muster man-power from the unaffected portion of our state, with COVID-19 being a state-wide issue and affecting all jurisdictions staffing or man-power aid from outside of Cumberland County may not be available. Under those circumstances it's going to be us together working with each other to get through this. Please don't hesitate to call if you need help so we can react early on if possible – proper and continuous sanitation is the big key to curb transmission.

**ADJOURNMENT:** A motion was made to adjourn by Assistant Chief Kevin Murphy and seconded by Assistant Chief Brian Marley - The meeting was adjourned at 2015 hours.

Respectfully Submitted By:

*Freddy L. Johnson Sr.*

Freddy L. Johnson Sr., CFO  
Fire Chief / President

*Mark A. Melvin*

Mark A. Melvin, CFO  
Fire Chief / Secretary

**Enclosures – 2.**

1 – March 2020 Roll Call

2 – Roll Call Voting Record – By-Laws Amendment



**CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION**  
**MONTHLY - ROLL CALL / ATTENDANCE**  
**2020**



		17	17	19									
<b>MEMBERS PRESENT (19)</b>		17	17	19									
<b>ASSOCIATES PRESENT (10)</b>		08	08	06									
<b>TOTAL ATTENDANCE</b>		51	60	NA									
<b>CC Fire Chiefs DEPARTMENTS &amp; ORGANIZATION  Chief's Only Meeting</b>		<b>27-JAN-20 - PMFD</b>	<b>24-FEB-20 - GCFD-18</b>	<b>23-MAR-20 - Telecon</b>	<b>27- APR-20 - PMFD</b>	<b>25-MAY-20 - SLFD-22</b>	<b>22-JUN-120 - SVFD-23</b>	<b>27-JUL-20 - PMFD</b>	<b>24-AUG-20 - GCFD-24</b>	<b>28-SEP-20 - BDFD-26</b>	<b>26-OCT-120 - PMFD</b>	<b>23-NOV-20 - FFD-17</b>	<b>21-DEC-20 - SHERIFF</b>
<b>MEMBERS</b>		<b>MEETING DATES</b>											
01	BEAVER DAM STA 26 & 27	P	P	P									
02	BETHANY STA 12	P	P	P									
03	COTTON STA 4	P	P	P									
04	CUMBERLAND ROAD STA 5	P	P	P									
05	EASTOVER STA 1	P	P	P									
06	EMS EMERGENCY MED SVC	A	A	P									
07	FAYETTEVILLE FIRE DEPT	P	P	P									
08	FORT BRAGG FIRE DEPT	P	A	P									
09	GODWIN - FALCON STA 17	P	P	P									
10	GRAYS CREEK STA 18	P	P	P									
11	GRAYS CREEK STA 24	P	P	P									
12	HOPE MILLS STA 21	P	P	P									
13	PEARCE'S MILL STA 3	P	P	P									
14	SPRING LAKE STA 22	P	P	P									
15	STEDMAN STA 23	P	P	P									
16	STONEY POINT STA 13 & 19	P	P	P									
17	VANDER STA 2 & 8	P	P	P									
18	WADE STA 16	A	P	P									
19	WESTAREA STA 15-20 & 25	P	P	P									
<b>ASSOCIATE MEMBERS</b>													
01	CC EMERGENCY SERVICES	P	P	P									
02	COUNTY COMMISSIONERS	P	P	A									
03	COUNTY MGR OFFICE	P	E	A									
04	FAYETTEVILLE PD	P	P	P									
05	FORESTRY	E	E	P									
06	FTCC	P	P	P									
07	HAZMAT	P	P	P									
08	HIGHWAY PATROL	P	P	P									
09	RETIRED FIRE CHIEFS	P	P	A									
10	SHERIFFS OFFICE	A	P	A									

**Special Notes:**

**CODES:** (P) – Present (A)-Absent (E) – Excused

**CUMBERLAND COUNTY FIRE CHIEF'S ASSOCIATION**  
**VOTE ROLL CALL 2020**

1. **MOTION:** A **MOTION** was introduced by Fire Chief Gary Brock to accept the new By-Laws for the CCFCA as presented.

After a general discussion the **MOTION** was **SECONDED** by Assistant Fire Chief Bryan Marley and **UNANIMOUSLY APPROVED** by all members present.

<b>MEMBERS PRESENT ELIGIBLE TO VOTE (20)</b>												
<b>DEPARTMENT ORGANIZATION</b> * Chief's Only Meeting	27 January 2020	24 February 2020	23 March 2020	27 April 2020	25 May 2020	22-June 2020	27-JULY 2020	24 August 2020	28 September 2020	26 October 2020	23 November 2020	21 December 2020
<b>MEMBERS</b>												
BEAVER DAM STA 26 - 27			yes									
BETHANY STA 12			yes									
COTTON STA 4			yes									
CUMBERLAND ROAD STA 5			yes									
EASTOVER STA 1			yes									
EMS-EMERGENCY MEDICAL SERVICES			yes									
FAYETTEVILLE FIRE DEPT			yes									
FORT BRAGG FIRE DEPT			yes									
GODWIN-FALCON STA 18			yes									
GRAYS CREEK 18			yes									
GRAYS CREEK 24			yes									
HOPE MILLS STA 21			yes									
PEARCE'S MILL STA 3			yes									
SPRING LAKE STA 22			yes									
STEDMAN STA 23			yes									
STONE POINT STA 13 - 19			yes									
VANDER STA 2 - 8			yes									
WADE STA 16			yes									
WESTAREA STA 15 - 20 - 25			yes									
EMERGENCY SVC DIRECTOR			yes									
<b>TOTAL YES VOTES</b>			<b>20</b>									
<b>TOTAL NO VOTES</b>			<b>0</b>									
<b>MOTION CARRIED</b>			<b>yes</b>									

Special Notes:

**CODES:** (YES) – Voting in the Affirmative (-A)-Absent (N/A)- Vote Does Not Apply to Organization

(NO) - Voting against